AMMON CEMETERY DISTRICT
2024 PROPOSED BUDGET

REVENUES:		
Plots-In District	$ 55,000	
Plots-Out of District	15,000	
Niche Wall Spaces	10,000	
Open/Close Income	35,000	
Interest Earned	100	
Tax Revenue	154,000	
Misc Deposits	4,000	
Income-Rental House	14,400	
Total Revenue		$287,500
EXPENSES:		
Bank/Service Charges	50	
Contract Labor	15,000	
Capital Expenditures	15,000	
Open/Close Expenses	2,000	
Honorarium	500	
Insurance	10,000	
Irrigation Repairs & Maintenance	6,000	
Maintenance	4,000	
Mileage/Fuel	4,000	
Office Expense	8,500	
Payroll	60,000	
Payroll Taxes	9,500	
Employee Benefits	9,000	
Professional Fees	4,000	
Repairs	3,000	
Repairs-Niche Wall	2,000	
Sod Purchase	2,000	
Supplies/Materials	7,000	
Taxes/Licenses	100	
Utilities	7,000	
Rental House-Repairs	1,000	
Total Expenses		169,650
NET INCOME		$117,850

AMMON CEMETERY DISTRICT
BOARD MEETING
August 7, 2023

Minutes for the quarterly board meeting held at the Ammon City Building at 6:02 pm.

Attending the meeting were the Board Members (Mark Blatter and Bethia Messenger), Treasurer (Annette Adams), General Manager (Ray Suitter) and patron Corey Landon.

1) Minutes:

The minutes from the May 8, 2023 were handed out, reviewed, and items were discussed that needed attention from last meeting. Mark motioned to approve the minutes as presented. Bethia approved the motion and Mark seconded the motion. Mark and Annette signed off on the minutes.

2) Finances:

Finances were presented in a Gen. Ledger format with the year end totals and the quarterly totals as of August 8, 2023 by Annette. Also the profit and loss statement was presented as of July 31, 2023. Balances in the checking and saving accounts are as follows: Bank of Commerce Checking ($91,846.76), Bank of Commerce - Sexton Debit Card ($1,169.54), Bank of Commerce - Mark Debit Card ($1,000.00), Bank of Commerce - Bethia Debit Card ($1,071.39), and Savings ($15,722.16). Mark motioned to approve the finances as presented. Bethia motioned to accept finances as presented and Mark seconded the motion.

3) Cemetery Maintenance:

*Gazebo & Flowers: Mark suggested that maybe a gazebo, benches and flowers would add to the cemetery in Division III by the Niche Wall. Ray thinks that for now there are enough trees in the Division. Need to figure a way to access needed water for the patrons who want to water their flowers. Ray will look into the best places to put things if that is what the Board decides.

*Flagpole: Mark suggested that maybe a Flagpole would be nice in Division III. Ray will look into getting the power and the cost of the flagpole. Also a good location for it.

The road in Division II needs seal coated. Might be able to get done this fall or next spring. Depends on the availability of the asphalt company. Also Ray suggested maybe looking into a new mower with a front deck mount. He will get some prices.

4) Annual Budget:

*2024 Budget: Annette presented the proposed budget for 2024 to the Board. Mark motioned to approve the 2024 budget as presented. Bethia motioned to accept the 2024 budget as presented and Mark seconded the motion.

*2023 L-2 Cert of Budget Levy Request: The budget levy for the 2023 year was presented by Annette. The Board suggested to request the full amount of $157,464 be received this year for improvements. Mark motioned to request the full budget levy amount. Bethia motioned to accept the request and Mark seconded the motion.

5) Other:

With the resignation of Ray, the Board has nominated Corey Landon to fill the vacant board member seat. Mark motioned to have Corey Landon fill Ray Suitter's seat in the Ammon Cemetery Board. Bethia entertained the motion and Mark seconded the motion. Corey has accepted the nomination to be on the Ammon Cemetery Board. The Board swore in Corey to be a Commissioner in District #1 of the Ammon Cemetery District. Annette will notify the Bonneville County Elections.

6) Financing & Sale of Plots:

*Point of Contact: Mark suggested that when plots are sold, there needs to be an additional 1 or 2 other contacts. Makes it easier to figure out who owns the plots in the future. The Board will get with Jeff and see if there is a way to do this.

*Financing Plots: Mark presented if a form of financing is available for people wanting plots but don't have the money at the time. The Board came up with an idea of just reserving plots for 6 months. Ray will still send Annette the plot sales but it will say reserve and they can come pay on the plots up to 6 months. IF NOT PAID in full in 6 months, their name will be removed from the plot. Mark motioned to accept the terms of reserving plots for 6 months. Bethia motioned to accept the terms of reserving plots, Corey seconded the motion, and Mark made the vote unanimous.

Next regularly scheduled meeting will be November 6, 2023 at 6:00 pm at the Ammon Cemetery District Building office.

Meeting was closed at 7:39pm. Mark motioned to close the meeting. Bethia accepted the motion, Corey seconded it and Mar made the vote unanimous.

Approved By: Mark Blatter
Mark Blatter, Chairman
(208) 521-9615

Annette Adams
Annette Adams, Treasurer
(208) 522-0093